

YONKERS RIVERFEST

Food Vendor Application 2019

27th Annual Yonkers Riverfest 2019

Saturday, September 14, 2019 • Noon – 7:00pm • Downtown Yonkers Waterfront

Hosted by the Yonkers Downtown BID

www.yonkersriverfest.com

FOOD VENDOR COSTS

FOOD VENDOR

Food Vendor Space 10 x 10

Cost: \$225

If you need a bigger space of 20 x 20 or a second booth there will be an additional cost of \$125

If you do NOT have a food permit from the Westchester County Health Department you must obtain one. Please fill out the "TEMPORARY FOOD SERVICE ESTABLISHMENT PERMIT APPLICATION" online and provide all proper, requested documents.

Cost: \$70

Make separate check/ money order for Health Department Fee in the amount of \$70 payable to: **Westchester County Health Department**

Once you complete your Health Department packet, turn it into the BID who will file on your behalf. Mail to:
15 Main St Yonkers, NY 10701

EARLY BIRD DISCOUNT Submit your application with all required documentation and payment before **May 31st at 5pm** and receive \$15 off vendor fee.

1 TABLE & 2 CHAIRS

Tables & chairs will NOT be provided this year but can be rented for an additional cost.
Cost: \$20

***Note: All food vendors must have a tent. Tent must be weighed down**

All vendors must apply for a vendors spot using these forms, and send them to the Downtown BID. Do not apply directly to the City of Yonkers. The BID will secure all the permits you will need to participate in Riverfest.

The 27th Annual Yonkers Riverfest will be held rain or shine on Saturday September 14th, from Noon to 7:00 pm. The Riverfest is a festival that has drawn 15,000 people to Yonkers Downtown, and will include the best in musical entertainment, arts, crafts, great food, exhibits, children's activities and much more throughout the day. It is Yonkers biggest outdoor event and a great tradition.

VENDOR GUIDELINES

1. Each exhibition space is 10 feet x 10 feet.
2. Vendors will be assigned a booth location, you cannot choose your location. Location and Parking Instructions will be sent to you prior to the event via email. Locations are NOT negotiable.
3. Set-up starts at 8:00 AM, must be completed by 11:00 AM, and must be removed by 7:00 PM.
4. No Amplified sound of any type without separate written consent.
5. You MUST provide a copy of your NYS Vendor Certificate of Authority if you are a commercial/art vendor.
6. All Vendors MUST provide a copy of your Photo I.D.
7. Do NOT mail your application to the City of Yonkers. All Riverfest vendor applications and permits will be submitted to the City by the BID on behalf of all vendors.
8. All Vendor Forms and Vendor Fees must be in the BID office by August 30th, 2019.
9. Early Bird Discount of \$15 off for Vendors who submit application with all required documents and payment by May 31st, 2019 by 5:00 PM.

All Vendors receive 1 FREE parking space for the event. You will receive your registration confirmation letter including your booth location in an email a few days before the event. That letter will serve as your Parking Pass. At 11am there will be ZERO tolerance for any cars in the festival area. If you arrive around 11 am or after you must carry your things to your vendor location.

All prospective vendors will be subject to review and approval by the Yonkers Downtown BID. Any vendor may be disqualified from participating, for any reason, at the sole discretion of the BID.

The Yonkers Downtown Waterfront Business Improvement District will not be held liable for breakage or loss of any items. Vendors are responsible for booths at all times during the Riverfest. By signing the vendor form you agree to hold harmless of any liability to the Yonkers Downtown Waterfront Business Improvement District.



Yonkers Downtown BID

15 Main Street Yonkers, NY 10701

Tel: (914) 969-6660 Fax: (914) 969-0331

Email: jardrey@yonkersdowntown.com

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RIVERFEST 2019 – VENDOR APPLICATION DEADLINE
FOR SUBMISSION IS AUGUST 30, 2019

The following documentation is
REQUIRED to secure your
vendor spot.

PLEASE INCLUDE COPY

- NYS Vendor Certificate of Authority
- Photo ID
- Check or Money Order
- Copy of Food Permit/or Application for Food Permit with \$70 separate check for Westchester County

EARLY BIRD DISCOUNT Submit your application with all required documentation and payment before May 31st at 5pm and receive **\$15 off** vendor fee.

FOOD VENDOR FEE 10 X 10:
\$225.00

ADDITIONAL 10 X10 SPACE:
\$125.00

All food vendors must have a
TENT OR COVERAGE.
Tent must be weighed down!

A CHECK OR MONEY ORDER made
payable to
"Yonkers Downtown BID."

MAIL TO:
Yonkers Downtown BID
Attn: Jessica Ardrey
15 Main Street
Yonkers NY 10701

If you have any questions, please
contact the Yonkers Downtown
BID at 914-969-6660 or at jardrey@yonkersdowntown.com.

All Payments are non-refundable

NAME OF BUSINESS

CONTACT NAME

ATTENDEE'S NAMES

ADDRESS

CITY

STATE

ZIP

WORK PHONE

FAX

CELL

EMAIL

TABLE AND CHAIRS ARE NOT INCLUDED IN THE VENDOR FEE. ELECTRICITY WILL NOT BE PROVIDED, VENDORS WILL NEED TO BRING THEIR OWN GENERATOR IF ELECTRICITY IS NEEDED. FOOD VENDORS MUST BRING THEIR OWN TENT/CANOPY. ALL TENTS MUST BE SECURED DOWN WITH SOME FORM OF WEIGHTS.

DESCRIPTION OF FOOD

VENDOR CATEGORY: ☐ FOOD (\$225) ☐ EARLY BIRD (- \$15)

RENT 1 TABLE + 2 CHAIRS FOR \$20? ☐ YES ☐ NO

NUMBER OF BOOTHS NEEDED:

DO YOU HAVE A MOBILE FOOD TRUCK: ☐ YES ☐ NO **SIZE:**

BOOTH FEE TOTAL

TABLE + CHAIR TOTAL

EARLY BIRD

TOTAL AMOUNT DUE:

CHECK/M.O.#

VENDOR SIGNATURE

DATE:



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